

KANSAS PARENTS AS TEACHERS GRANT APPLICATION  
2023-2024

# Kansas Parents as Teachers Program Grant Application 2023-2024



## MISSION

To prepare Kansas students for lifelong success through rigorous, quality academic instruction, career training and character development according to each student's gifts and talents.

## VISION

Kansas leads the world in the success of each student.

## MOTTO

Kansans Can

## SUCCESS DEFINED

A successful Kansas high school graduate has the

- Academic preparation,
- Cognitive preparation,
- Technical skills,
- Employability skills and
- Civic engagement

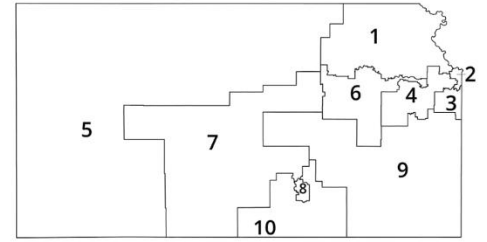
to be successful in postsecondary education, in the attainment of an industry recognized certification or in the workforce, without the need for remediation.

## OUTCOMES

- Social-emotional growth
- Kindergarten readiness
- Individual Plan of Study
- Civic engagement
- Academically prepared for postsecondary
- High school graduation
- Postsecondary success



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*Kansas leads the world in the success of each student.*

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# Introduction

Dear applicant,

Thank you for your interest in the Kansas Parents as Teachers (KPAT) Grant 2023–2024. The purpose of the KPAT grant is to provide funds to new or existing KPAT programs wanting to provide evidence-based parent education services to Kansas children and families. The KPAT grant is intended to support efforts that help each child enter kindergarten at age 5 socially, emotionally, and academically prepared for success.

Recipients of KPAT grant funds will receive a Grant Award Notification (GAN) and must adhere to all requirements outlined in this grant application. Recipients will receive a GAN only after the Kansas State Board of Education (State Board) approves grant applications. The monthly agenda for the State Board meeting is found here: [Kansas State Board of Education Meeting Agendas and Minutes \(KSDE.org\)](https://www.ksde.org/Meeting-Agendas-and-Minutes). The total amount available and mechanism for distribution for 2023-2024 KPAT program funding is dependent upon the final budget approved during the 2023 legislative session.

This application contains all forms and instructions necessary to apply for this funding opportunity. Please review the enclosed materials and carefully follow the instructions. Applicants with questions should contact Lisa Williams by email at [lwilliams@ksde.org](mailto:lwilliams@ksde.org) or by phone at (785) 296-4964.

Amanda Petersen  
Director  
Early Childhood  
[apetersen@ksde.org](mailto:apetersen@ksde.org)

## Part 1: Information and Guidelines

- **What is the Kansas Parents as Teachers (KPAT) Grant?**

The KPAT grant is intended to support efforts that help each child enter kindergarten at age 5 socially, emotionally, and academically prepared for success.

- **What requirements must be met to be eligible to apply for this grant?**

A signed and complete KPAT grant application, including Assurances, Affiliate Plan and Budget must be received through the Qualtrics link provided before the deadline outlined in this application. Only one application may be submitted per local education agency (LEA).

- **Which organizations are eligible to receive KPAT funds?**

A Kansas school district, or consortium of districts, currently operating a Parents as Teachers affiliate program is eligible to receive KPAT funds. A Kansas school district or consortium of school districts that does not yet have a PAT affiliate program is also eligible to receive KPAT funds and must obtain PAT affiliation during the program period.

The Kansas State Department of Education (KSDE) will provide technical assistance to any agency or organization applying for PAT affiliation. Contact Lisa Williams by email at [lwilliams@ksde.org](mailto:lwilliams@ksde.org) or by phone at 785-296-4964 to request technical assistance with obtaining PAT affiliation.

- **Who may the grant serve?**

Families with children prenatal to 72 months of age or entering Kindergarten may be served. Children eligible for kindergarten may not be served with these funds.

- **What is the financial match requirement by the local school district or Consortium of school districts?**

Expenditures from the parent education program account for each such grant shall be matched by the school district in an amount that is equal to not less than .50 cents local match for each \$1 of state grant funding. To be eligible to receive an increase in funding for 2023-2024, the program may not reduce the total amount of local funding provided during the previous fiscal year, as reported in the final audited 2021-2022 (Fiscal Year 2022) local match. **The total local match required for 2023-2024 KPAT program funding is dependent upon the final budget approved during the 2023 legislative session.**

- **What is the program period for the grant?**

Funding is for the state fiscal year 2024 (SFY24). The performance period for SFY24 is

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July 1, 2023, through June 30, 2024. The State Board may renew a grant for additional years, providing monies are appropriated and the grantee demonstrates, in its subsequent application, to the satisfaction of the State Board that --

- a. The program complies with all applicable requirements in the authorizing legislation and the regulations governing the project; and
- b. The grantee's PAT program has made substantial and measurable progress in achieving the specific goals contained in its approved application, including the extent to which the grantee has:
  - i. Met the program elements described in the signed Assurances; and
  - ii. Demonstrated a continuing need for the grantee's project.

- **What is the award amount for this grant?**

The total amount available and mechanism for distribution for 2023-2024 KPAT program funding is dependent upon the final budget approved during the 2023 legislative session. In Fiscal Year 2023 (2022-2023 school year), the amount of appropriated funding was \$8,437,635. In January 2023, the Governor's Budget proposed \$9,737,972 for Fiscal Year 2024.

- **When will funds be available for this grant?**

Grantees will receive a Kansas Parents as Teachers Grant Award Notification for the 2023-2024 school year after the State Board approves grant applications. The total amount available and mechanism for distribution for 2023-2024 KPAT program funding is dependent upon the final budget approved during the 2023 legislative session.

Approved KPAT program grantees will receive funds dispersed in three payments:

- September 2023 (50%)
- March 2024 (25%)
- June 2024 (25%).
- Payment dates for state and federal aid can be located here: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>.

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- **What are the reporting requirements for this grant?**

The State Board shall receive reports from each grantee. Those reports will include at least the following:

### 2023 – 2024 REPORTING DEADLINES

Report	System	Due Date
Grant Application for 2023 – 2024	Qualtrics	March 31, 2023
Assign KSDE KIDS number	KIDS Collection System	Upon enrollment
KIDS ENRL collection report*	KIDS Collection System	Sept. 20-Oct. 11, 2023
Mid-year Report	As determined by KSDE	January 2024 (approximate)
KIDS MILT (Military Count)*	KIDS Collection System	Feb. 20-March 18, 2024
Final Expenditures Report	KSDE Authenticated Applications	May 27, 2024
KIDS EOYA collection report*	KIDS Collection System	June 30, 2024
KIDS EXIT (information on student who left the district) *	KIDS Collection System	Upon exit from the school district.
PAT National Center, Inc. Affiliate Performance Report	PATNC Portal	July 10, 2024 (approximate)

All programs must complete the annual reporting requirements by the deadlines issued by KSDE.

\*KIDS Collection System reporting dates are tentative and subject to change. Refer to the "[Submission Calendar](#)" for the appropriate year to confirm dates

- **What should be included in a completed proposal?**

Each application shall include the following information:

- District and Program Coordinator information as requested in the application
- Completed application (use Qualtrics link provided)
- Budget and budget narrative
- Assurance Document – signed by Superintendent accepting funding for individual district or Executive Officer/Director accepting funding for Consortium
- Affiliate Plan – as required by Parents as Teachers National Center and approved by the KSDE Parents as Teachers Program Consultant.



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- **How should the proposal be submitted?**

The deadline for KSDE's receipt of proposals is 11:59 p.m. CST Friday, March 31, 2023. Proposals must be delivered via Qualtrics before the deadline. KSDE staff will be unavailable to provide technical assistance for this grant application after 4:00 p.m. CST on March 31, 2023.

All applicants must submit one completed copy of the grant. The closing date and time will be strictly observed. Supplemental and/or revised materials will **not** be accepted after the closing date and time.

- **Why must districts utilize the Parents as Teachers affiliate model?**

The legislative intent is for these grant funds to support programs utilizing the Parents as Teachers affiliate (evidence-based) model.

- **What are the definitions under this grant application?**

The following definitions are from the authorizing legislation for Parent Education (K.S.A. 72-4161 et seq):

- a. "Board" means the board of education of any school district.
- b. "School district" means any public school district organized and operating under the laws of the state.
- c. "Parent education program" means a program developed and operated by a board for the purpose of providing expectant parents and parents of infants or toddlers or both with information, advice, assistance, resource materials, guidance and learning experiences regarding such measures as parenting skills and the various styles of parenting, the processes and principles of growth and development of children, home learning activities designed for infants and toddlers, techniques emphasizing a positive approach to discipline, effective methods of communicating and interacting with children so as to foster the development of self-esteem, strategies for structuring behavioral limits and increasing mutual positive regard, and other elements of effective parenting that are conducive to the structuring of a home environment in which children are encouraged to be successful and productive learners.
- d. "Infant" and "toddler" means any child under the age of eligibility for school attendance.
- e. "State board" means the state board of education.

The following definitions apply to this KPAT grant application:



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- a. "Advisory Committee" means a group of interested stakeholders representing a variety of community organizations that meet to discuss, plan, and advise the KPAT program. Possible members of the committee could include (non-exhaustive list): parents and family members of young children, representatives of the local board of education, mental health agency personnel, social services agency personnel, individual and/or agency health care providers, church/ministerial alliances, civic service groups, PTA/PTO, senior citizen groups, higher education personnel, private and public preschool and/or child care center personnel, Head Start and/or Early Head Start personnel, Family and Consumer Sciences teachers, and library personnel. If a consortium of districts cooperates in providing the program, the community advisory committee should be representative of the communities served.

Possible responsibilities for the advisory committee include advising on options for coordinating programs and services between the community and the school, recruiting prospective parents and children eligible to participate in the program, surveying available community resources and gathering needed information, and serving as a resource to the local program administrator and the internal coordinating committee.

- b. "Resource Materials" means child growth and development materials, as well as parenting resources for families and staff participating in the program.
- c. "Local match" may also be referred to as local contribution.

- **What other considerations must applicants be aware of when applying for KPAT funding?**

K.S.A. 72-4165 establishes a parent education program fund:

1. There is hereby established in every school district which has developed and is operating a parent education program for which grants are awarded under this act a fund which shall be called the parent education program fund, which fund shall consist of all moneys deposited therein or transferred thereto according to law. Notwithstanding any other provision of law, all moneys received by the school district from whatever source for a parent education program operated under this act shall be credited to the fund established by this section. Amounts deposited in the parent education program fund may be used for the payment of expenses directly attributable to the program or may be transferred to the general fund of the school district as approved by the board of education.

- **How will applications be reviewed and selected for funding?**

Applications for grants of state monies and descriptions of KPAT shall be prepared on

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forms developed by the State Board. Applications shall be submitted no later than March 31, 2023. Applications must be complete to receive consideration for funding.

**\*The total amount available and mechanism for distribution for 2023-2024 KPAT program funding is dependent upon the final budget approved during the 2023 legislative session.**

Applications will be reviewed and considered for funding based upon:

- 1) PATNC program status: Blue Ribbon/Model/Provisional – based on 2021-2022 program year Affiliate Performance Report
  - 2) School District match of a minimum of .50 cents local match for each \$1 of state grant funding.
  - 3) To be eligible to receive an increase in funding for 2023-2024, the program may not reduce the total amount of local funding provided during the previous fiscal year, as reported in the final audited 2021-2022 (Fiscal Year 2022) local match.
  - 4) To be eligible for an increase in funding above 2022-2023 levels, the program must not currently be in provisional status with PATNC affiliation and overfunded based on PATNC recommendation of \$3500/family – caseload calculated by 2021-2022 Affiliate Performance Report and total budget calculated from the 2021-2022 state grant award amount. Based on the minimum local match of .50 cents for each \$1 of state funding, an amount of state grant awards of \$2,335 per family exceeds the PATNC recommendation.
- **Where can I find more information about the KPAT program?**

The [Kansas Parents as Teachers \(KPAT\) Frequently Asked Questions \(FAQ\) \(ksde.org\)](https://ksde.org) may answer other questions you may have. If you have additional questions not answered by this grant application or the Frequently Asked Questions document, please contact Lisa Williams ([lwilliams@ksde.org](mailto:lwilliams@ksde.org)).

## Cover Page

# Kansas Parents as Teachers Program Grant Application 2023-2024

Proposal Checklist – all documents and information will be submitted through Qualtrics (this link will be made available to existing affiliates and will be posted on the KSDE webpage at [Kansas Parents as Teachers \(ksde.org\)](https://www.ksde.org))

- Statement of assurances – signed by Superintendent (individual affiliate) or Director/CEO (consortium affiliate)
- Affiliate Plan – use most recent version of PATNC template (June 2021) to meet requirements of K.A.R. 91-37-3
- Application
- Budget template
- Budget narrative

## **Assurances – will be submitted as an *attachment* in Qualtrics**

### **2023-2024 KANSAS PARENTS AS TEACHERS PROGRAM: ASSURANCES**

#### **READ COMPLETELY BEFORE SIGNING.**

The signature page signed by the superintendent (individual affiliate) or CEO/Director (consortium affiliate) participating in the KPAT program certifies the applicant's agreement to the following set of assurances.

For the duration of the 2023-2024 performance period, the program must:

1. Provide a nondiscriminatory program.
2. Ensure that funding provided supports only Parents as Teachers National Center Inc.® (PATNC) affiliate programs.
3. Submit Parents as Teachers Affiliate Plan for approval by the KSDE Kansas Parents as Teachers Consultant.
4. Implement the Parents as Teachers National Center affiliate model with fidelity. If our Parents as Teachers program does not meet model fidelity during the program year (as demonstrated by the Affiliate Performance Report submitted in summer 2023), we will participate in the Parents as Teachers National Center target fidelity project conducted by KSDE.
5. Obtain written authorization from the parent(s) and/or legal caregiver(s) for all health and development screenings administered by the program and maintain documentation if health and/or development screenings are refused. Parents may opt out of screenings for their child(ren).
6. Parents as Teachers program records are documented accurately and thoroughly through a PATNC-approved family data management system. Allow KSDE Parents as Teachers staff access to the records for periodic auditing or other needs as identified by KSDE staff to carry out their duties.
7. Ensure all staff are qualified as their position dictates through PATNC model fidelity.
8. Provide coordination and network of resources with other early childhood care and education programs in the community including Part C Infant Toddler Early Intervention, Bright Futures and other local home visiting programs to build on, and not duplicate, services for families with infants and toddlers.
9. Utilize the Local Interagency Coordinating Council (LICC) or an Advisory Committee that meets at least quarterly (Meetings may occur virtually. This committee must include at

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least one currently enrolled family. Please note this assurance is a requirement above the PAT National Center requirement of bi-annual advisory meetings.

10. Prepare required reports indicating information about families and children served and provide such other reports and program information as requested by KSDE. A list of required reports is included in this grant application.
11. Obtain a State Student Identifiers number (SSID) for each child participating in the KPAT Program and participate in all required data collections, including entry in the Kansas Individual Data on Students (KIDS) System. \*SSID's may be obtained through Foundations for School Success or an ASGT Record to the KIDS System.
12. Maintain records to provide such information and afford access to such records as KSDE may find necessary to carry out its duties.
13. Use fiscal control and fund accounting procedures to ensure proper disbursement of, and accounting for, state funds paid to such applicants under this program.
14. Comply with all funding source requirements awarded through the grant application process established by the Kansas State Board of Education.
15. Match using local funds of a minimum of .50 cents for every \$1 of state grant funding awarded through the grant application process established by the State Board. Total KPAT program budget and local match requirement are subject to the final budget approved during the 2023 legislative session.

I attest that I have read the FY24 Kansas Parents as Teachers program assurances and that the USD will comply with the provisions included for the duration of the performance period.

Superintendent (individual affiliate)/Consortium Director/CEO (consortium affiliate)

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Date: \_\_\_\_\_

## Part 2: Application – will be submitted in Qualtrics

Amount of state funds requested for SFY24: \_\_\_\_\_

Amount of local match funds required for the minimum amount of state funds requested for 2023-2024 (.50 cents for every \$1 in state funds awarded): \_\_\_\_\_

Optional: Once applications are reviewed by KSDE, maximum award amounts could increase for eligible affiliates. Local match funds are required at same amount as outlined in grant application. Please enter the amount of State funds for SFY2024 desired if maximum award amounts are adjusted following review of all applications \_\_\_\_\_

### Applicant information

USD or consortium name and number: \_\_\_\_\_

Name of superintendent or authorized consortium administrator: \_\_\_\_\_

Address: \_\_\_\_\_

City/town: \_\_\_\_\_

Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Project Contact Information

Project contact name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/town: \_\_\_\_\_

Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Part 3: Program Description and Program Activities Plan** – will be submitted as an ***attachment*** in Qualtrics

Program information will be thoroughly and completely documented in the Affiliate Plan submitted with this application. Use most recent version of PATNC Affiliate Plan Template and Affiliate Plan Guidance (June 2021) to meet requirement of K.A.R. 91-37-3.



## Part 4: Program Goals– will be submitted in Qualtrics

Describe two specific goals of the program (not currently being attained), how the program plans to achieve these goals, and the positive outcomes for children, families, the community, or the PAT program. Use the SMART Goal format. These goals will be reported on in the PAT midyear report.

Goal 1:

Specific (write clear and concise goal)

Measurable (how will you track your progress)

Achievable (challenging yet achievable)

Relevant (set goal that is relevant to families, children and/or early childhood education in your community)

Timely (state the targeted completion time for this goal)

Goal 2:

Specific (write clear and concise goal)

Measurable (how will you track your progress)

Achievable (challenging yet achievable)

Relevant (set goal that is relevant to families, children and/or early childhood education in your community)

Timely (state the targeted completion time for this goal)

## Part 5: Budget– will be submitted in Qualtrics

All applicants must complete *Budget Template (Step 2)* included in this application. Applicants must use *Budget Template* to submit an SFY24 budget. If eligible to request additional funding, applicant must also complete *Budget Narrative (Step 3)*.

**Step 1:** Review the chart below to determine the Category that applies to the applicant's PAT program and follow the budget instructions for that Category. Applications and budgets will only be considered for the Category that applies to the applicant.

Category 1: New or potential new affiliates.

- Award up to 3 new affiliates state funding of \$30,000/new affiliate

Category 2a: Currently Provisional – working towards Model Fidelity in Target Fidelity Project

- Maximum request of 7% above FY23 allocation

Category 2b: Currently Provisional – working towards Model Fidelity in Target Fidelity Project; current grant allocation is over the PATNC recommendation of at least \$3,500/family. Families served data is based on 2021-2022 Affiliate Performance Report

- Level funding for FY24

Category 3: Currently Provisional – not in Target Fidelity Project

- Level funding for FY24

Category 4: Currently Model or Blue Ribbon status; request additional funding for one or more of the following reasons: Bring affiliate in line with PATNC per family budget requirements (for new affiliates) of \$3,500/family; Workforce Retention; Expand and/or increase program capacity

- Maximum request of 17.75% above the FY23 allocation

FY2024 Kansas Parents as Teachers Grant Awards\_Kansas State Department of Education

USD	District Name	Affiliate Status (2021-2022 APR)	FY2023 Grant Allocation	Category	Maximum FY2024 Award - Rounded up to the nearest 10
202	Turner-Kansas City	Blue Ribbon	\$ 102,915	4: Currently Model or Blue Ribbon	\$ 121,182
204	Bonner Springs	Blue Ribbon	\$ 18,684	4: Currently Model or Blue Ribbon	\$ 22,010
210	Hugoton Public Schools	Provisional	\$ 27,528	2B: Provisional, working toward model fidelity, FY23 grant more than \$2335/family	\$ 27,530
229	Blue Valley	Blue Ribbon	\$ 490,609	4: Currently Model or Blue Ribbon	\$ 577,700
231	Gardner Edgerton	Blue Ribbon	\$ 84,463	4: Currently Model or Blue Ribbon	\$ 99,460
232	De Soto	Blue Ribbon	\$ 103,103	4: Currently Model or Blue Ribbon	\$ 121,410
233	Kansas City Area PAT Consortium USD 233	Blue Ribbon	\$ 1,236,591	4: Currently Model or Blue Ribbon	\$ 1,456,090
237	North Central Kansas PAT Consortium USD 237	Model	\$ 35,937	4: Currently Model or Blue Ribbon	\$ 42,320
239	North Ottawa County	Provisional	\$ 25,000	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 26,750
240	Twin Valley	Provisional	\$ 24,189	3: Currently provisional - not in Target Fidelity Project	\$ 24,190

USD	District Name	Affiliate Status (2021-2022 APR)	FY2023 Grant Allocation	Category	Maximum FY2024 Award - Rounded up to the nearest 10
259	Wichita	Blue Ribbon	\$ 209,016	4: Currently Model or Blue Ribbon	\$ 246,120
260	Derby	Blue Ribbon	\$ 227,167	4: Currently Model or Blue Ribbon	\$ 267,490
261	Haysville	Blue Ribbon	\$ 153,541	4: Currently Model or Blue Ribbon	\$ 180,800
262	Valley Center Public School	Model	\$ 62,019	4: Currently Model or Blue Ribbon	\$ 73,030
263	Mulvane	Model	\$ 23,425	4: Currently Model or Blue Ribbon	\$ 27,590
265	Goddard	Model	\$ 80,930	4: Currently Model or Blue Ribbon	\$ 95,300
266	Maize	Blue Ribbon	\$ 144,989	4: Currently Model or Blue Ribbon	\$ 170,730
273	Beloit PAT Consortium USD 273	Blue Ribbon	\$ 118,515	4: Currently Model or Blue Ribbon	\$ 139,560
305	Salina	Model	\$ 80,129	4: Currently Model or Blue Ribbon	\$ 94,360
306	Southeast of Saline	Provisional	\$ 37,188	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 39,800
308	Hutchinson PAT Consortium USD 308	Blue Ribbon	\$ 181,321	4: Currently Model or Blue Ribbon	\$ 213,510
320	Wamego	Model	\$ 29,784	4: Currently Model or Blue Ribbon	\$ 35,080

USD	District Name	Affiliate Status (2021-2022 APR)	FY2023 Grant Allocation	Category	Maximum FY2024 Award - Rounded up to the nearest 10
321	Kaw Valley	Provisional	\$ 31,163	2B: Provisional, working toward model fidelity, FY23 grant more than \$2335/family	\$ 31,170
323	Rock Creek	Blue Ribbon	\$ 40,000	4: Currently Model or Blue Ribbon	\$ 47,100
333	Learning Cooperative of North Central Kansas (LCNCK) / USD 333 PAT Consortium	Blue Ribbon	\$ 98,629	4: Currently Model or Blue Ribbon	\$ 116,140
337	Royal Valley	Model	\$ 41,241	4: Currently Model or Blue Ribbon	\$ 48,570
348	Baldwin City	Blue Ribbon	\$ 117,435	4: Currently Model or Blue Ribbon	\$ 138,280
349	Stafford	Provisional	\$ 22,236	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 23,800
350	St John-Hudson	Model	\$ 26,195	4: Currently Model or Blue Ribbon	\$ 30,850
359	Argonia PAT Consortium USD 359	Provisional	\$ 66,981	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 71,670
361	Chaparral Schools_USD 361	New		1 - New or Potential New Affiliate	\$ 30,000

USD	District Name	Affiliate Status (2021-2022 APR)	FY2023 Grant Allocation	Category	Maximum FY2024 Award - Rounded up to the nearest 10
363	Holcomb	Provisional	\$ 49,592	2B: Provisional, working toward model fidelity, FY23 grant more than \$2335/family	\$ 49,600
368	Paola PAT Consortium USD 368	Blue Ribbon	\$ 188,188	4: Currently Model or Blue Ribbon	\$ 221,600
373	Harvey County PAT Consortium	Blue Ribbon	\$ 83,737	4: Currently Model or Blue Ribbon	\$ 98,610
379	Clay Center PAT Consortium USD 379	Blue Ribbon	\$ 59,941	4: Currently Model or Blue Ribbon	\$ 70,590
380	Vermillion	Blue Ribbon	\$ 27,027	4: Currently Model or Blue Ribbon	\$ 31,830
382	Pratt County PAT Consortium USD 382	Provisional	\$ 21,346	3: Currently provisional - not in Target Fidelity Project	\$ 21,350
383	Manhattan-Ogden	Provisional	\$ 225,719	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 241,520
394	Rose Hill Public Schools	Model	\$ 34,605	4: Currently Model or Blue Ribbon	\$ 40,750
405	Rice County PAT Consortium USD 405	Provisional	\$ 60,712	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 64,970
410	Marion County PAT Consortium USD 410	Model	\$ 93,087	4: Currently Model or Blue Ribbon	\$ 109,610

USD	District Name	Affiliate Status (2021-2022 APR)	FY2023 Grant Allocation	Category	Maximum FY2024 Award - Rounded up to the nearest 10
428	Great Bend	Provisional	\$ 50,614	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 54,160
435	Abilene	Model	\$ 100,000	4: Currently Model or Blue Ribbon	\$ 117,750
437	Auburn Washburn	Blue Ribbon	\$ 100,535	4: Currently Model or Blue Ribbon	\$ 118,380
443	Dodge City	Blue Ribbon	\$ 40,485	4: Currently Model or Blue Ribbon	\$ 47,680
445	Coffeyville	Blue Ribbon	\$ 75,305	4: Currently Model or Blue Ribbon	\$ 88,680
457	Garden City	Blue Ribbon	\$ 219,850	4: Currently Model or Blue Ribbon	\$ 258,880
458	Basehor-Linwood	Blue Ribbon	\$ 44,028	4: Currently Model or Blue Ribbon	\$ 51,850
465	Winfield	Blue Ribbon	\$ 100,556	4: Currently Model or Blue Ribbon	\$ 118,410
466	Scott County	Model	\$ 45,000	4: Currently Model or Blue Ribbon	\$ 52,990
469	Lansing	Blue Ribbon	\$ 85,905	4: Currently Model or Blue Ribbon	\$ 101,160
473	Chapman	Model	\$ 31,225	4: Currently Model or Blue Ribbon	\$ 36,770
475	Geary County Schools	Blue Ribbon	\$ 143,885	4: Currently Model or Blue Ribbon	\$ 169,430



USD	District Name	Affiliate Status (2021-2022 APR)	FY2023 Grant Allocation	Category	Maximum FY2024 Award - Rounded up to the nearest 10
482	Dighton	Model	\$ 19,836	4: Currently Model or Blue Ribbon	\$ 23,360
487	Herington/Rural Vista/Solomon PAT Consortium	Provisional	\$ 48,397	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 51,790
489	Hays	Provisional	\$ 71,556	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 76,570
495	Ft Larned	Provisional	\$ 24,241	2A: Provisional, working toward model fidelity, FY23 grant less than \$2335/family	\$ 25,940
497	Lawrence	Blue Ribbon	\$ 148,000	4: Currently Model or Blue Ribbon	\$ 174,270
498	Valley Heights	Model	\$ 66,443	4: Currently Model or Blue Ribbon	\$ 78,240
501	Topeka Public Schools	Blue Ribbon	\$ 513,603	4: Currently Model or Blue Ribbon	\$ 604,770
512	Shawnee Mission Public Schools	Blue Ribbon	\$ 380,550	4: Currently Model or Blue Ribbon	\$ 448,100
602	Northwest Kansas Educational Service Center PAT Consortium	Blue Ribbon	\$ 40,726	4: Currently Model or Blue Ribbon	\$ 47,960
608	Keystone PAT Consortium	Blue Ribbon	\$ 525,825	4: Currently Model or Blue Ribbon	\$ 619,160

USD	District Name	Affiliate Status (2021-2022 APR)	FY2023 Grant Allocation	Category	Maximum FY2024 Award - Rounded up to the nearest 10
609	Southeast Kansas Education Service Center PAT Consortium	Blue Ribbon	\$ 726,136	4: Currently Model or Blue Ribbon	\$ 855,030
626	Southwest Plains PAT Project Consortium	Provisional	\$ 50,057	2B: Provisional, working toward model fidelity, FY23 grant more than \$2335/family	\$ 50,060
TBD	New Affiliate 2 Allocation	New		1 - New or Potential New Affiliate	\$ 30,000
TBD	New Affiliate 3 Allocation	New		1 - New or Potential New Affiliate	\$ 30,000

**Step 2:** Use the Budget Definitions and the Budget Template that follows to submit proposed FY24 Parents as Teachers budget including state grant funds and minimum required match. Required minimum match is not less than .50 cents local match for each \$1 of state grant funding. To be eligible to receive an increase in funding for 2023-2034, the program may not reduce the total amount of local funding provided during the previous fiscal year, as reported in the final audited 2021-2022 local match. Overmatching is encouraged to support overall goal of expansion of Parents as Teachers evidence-based home visiting program in Kansas. Local overmatch supports the sustainability of the program should state funds decrease.

## Budget Definitions and Template

The **Accounting Handbook** is available on the KSDE School Finance website under [Guidelines and Manuals](#).

### Expenditures – Object Codes and definitions

NUMBER	ITEM	DEFINITION
<b>2100</b>	<b>SUPPORT SERVICES – STUDENTS</b>	
100	Personal Services - Salary	Include salaries for parent educators and other staff employed to work in the program.
200	Employee Benefits	Include amounts paid on behalf of employers; these amounts are not included in the gross salary but are in addition to that amount. Include group insurance, social security, unemployment compensation, worker's compensation, and other employee benefits.
300	Purchased Professional and Technical services	Include special services performed by people or firms with specialized skills and knowledge, but not regularly employed by the district.
500	Other Purchased Services	Include transportation and travel services related to transporting parents and their children to and from program activities. Also include cost associated with communication services, advertising, printing, staff travel, and fees associated with curriculum subscription, including renewal.

NUMBER	ITEM	DEFINITION
600	Supplies and Materials	Include expenditures related to the purchase of general office, instructional supplies, and materials. Expenditures for books, periodicals, newspapers, magazines, and reference books are recorded in this line item. Also include purchases of food items for parent group activities.
700	Property	Include expenditures for the purchase of instructional equipment related to the program.
800	Debt Service and Miscellaneous	Include cost for goods and services not otherwise classified in other listed object codes.
2200	Support Services - Instruction	Include cost associated with assisting the staff in meeting certification and ongoing training that may be required by the curriculum distributor. Include staff training costs, workshops, and media services.

## Budget Template– will be submitted in Qualtrics

Local match funds may be used for PAT services as determined locally. A minimum of .50 cents local match for each \$1 of state grant funding is required. The total school district match may not be reduced from applicant’s match amount indicated on the final audited 2021-2022 local match amounts. The total match required for FY24 KPAT program funding is dependent upon the final budget approved during the 2023 legislative session. In-kind expenses do not qualify toward the local match requirement.

Applicants must submit a SFY24 budget in accordance with applicant’s category of eligibility referred to in chart titled FY2024 Kansas Parents as Teachers Grant Awards\_Kansas State Department of Education.

Categories	State Grant Amount Requested	Total Grant Budget Amounts (local match + state grant amount)	Total Program Budget Amounts (if different from Total Grant Budget) (all fund sources + state grant amount)
2100 100 Salary			
2100 200 Employee Benefits			
2100 300 Purchased Professional and Technical Services			
2100 500 Other Purchased Services			
2100 600 Supplies and Materials			
2100 700 Property			
2100 800 Debt Services and Miscellaneous			
2200 Support Services - Instruction			
<b>Totals</b>			

## Budget Narrative– will be submitted in Qualtrics

Step 3: *Budget Narrative is only required for applicants eligible to apply for an increase in funding.*

If an affiliate requests additional funding, the funding and narrative must support one of the following goals:

- Meet model fidelity (Model or Blue Ribbon Status)
- Bring Model and Blue Ribbon affiliates in line with Parents as Teachers National Center's per family budget requirements of \$3,500/family.
- Workforce Retention
- Expansion and/or increase program capacity (including new Kansas PAT affiliates)

In the budget narrative, describe why additional funding is needed and how it will be applied to the affiliate's budget. Describe how matching funds will be utilized. If relevant, explain how other funds exceeding the required match will be utilized.

For more information, contact:

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